



International
Audit. Advisory. Training

**PRACTICAL ACCOUNTING
PROGRAM[®]**

Informative Brochure



About us:

BCA International is a Lebanese based Consulting and Advisory firm that offers a wide range of services for Middle East and Gulf regions.

Our Services:



Audit
and
Assurance



Advisory
and
Consulting



Taxation



Outsourcing
Services



Training
and
Development

Why PAP[®] ?

- **Universities and Colleges:** We all know that there is a huge gap between theory acquired in colleges and universities and real life work.
- **No experience no work:** Fresh graduates find it difficult to start any work without experience and it is not easy to find a place where you would acquire the experience you need to start a good career.
- **Immobility in positions:** Even accountants who are currently working are not exposed to everything in accounting where some roles are only designated to few people in their organization/department while such knowledge should be spread. We can even say here that many accountants assume that some roles and tasks are the responsibility of the external auditors when this is their responsibility. One cannot claim he has ten years of experience if he is doing the same type of work for ten years.

Because we have been in market since and we have seen all these and others, we developed this program. If others are not willing to develop and invest in you, then you have to act.

Invest in yourself

Program Overview:

This program is suitable for fresh graduates and/or candidates who lack some accounting and taxation experience. This is a pure practical program that gives you at least two years of experience in only one month!

Course Outline

- 12 hours of practice on Accounting & Inventory Software.
- 25 hours of Comprehensive Explanation.

Companies in Lebanon:

Type of companies in Lebanon
Capital requirements and structure
shareholders/Partners responsibilities and obligations
Brief listing of main activities for each type

Discussions about Income Tax Declarations:

The three types of taxable profit
Deadlines for submitting declarations
Difference between taxable and accounting result
Lebanese chart of accounts

Property, Plant and Equipment:

PPE: General Discussion according to IAS16
Acquisition and disposal of fixed assets
Component of cost of a fixed asset
Capital versus revenue expenditure
Depreciation, amortization, and impairment of fixed assets
Difference between noncurrent assets and fixed assets

Payroll in Lebanon:

Difference between salaries and wages
Calculating payroll tax
Preparing payroll declarations to MOF
CNSS subscription fees
Family allowances
Preparing CNSS periodical declarations
Calculating end of service provisions and pay offs

Value Added Tax in Lebanon:

Explanations and discussions
Periodical closing for VAT accounts
Preparing periodical VAT declarations
Refundable VAT

Inventory and Cost of Goods Sold:

General discussion according to IAS2
How to calculate COGS and its effect on the P&L
Methods of estimating inventory
Inventory and cost of goods sold in the financial statements

Program Overview (Continued)

Reconciling Accounts

Banks
Suppliers
Customers
Preparing advanced reconciliation statements
Difference of exchange: Realised versus Unrealised

Preparing Financial Statements:

General discussion on financial statements as per IFRS
End of Year closing entries
Preparing and reading the Income Statement & statement of Comprehensive income.
Issuance and reading of final trial balance
Preparing and reading the statement of financial position
Preparing and reading the statement of shareholder's equity

Recording and practicing the below on the accounting software:

Open ledger accounts, auxiliary accounts, and fixed assets accounts and cards
Vouchers related to:
Capital, profit/loss of the year, retained earnings/losses, etc..
Non-current/fixed assets acquisition, disposal, amortisation/depreciation, etc..
Purchases, purchases returns, sales, sales returns, inventory variation, etc..
Payments/Collections to suppliers, vendors/receivables, etc..
Payroll (Salaries, wages, transportation, overtime, NSSF allowances, NSSF subscription fees, payroll taxes, etc..
Short term and long term borrowing and lending
VAT (Purchases, Sales, Expenses, Returns, Prepayments, Unearned revenues, periodical closing of VAT accounts, etc..)

Program Instructor(s)

This program will be delivered by professional instructors with vital experience in accounting, taxation and finance. The material and the delivery of content and all other issues related to this program will be managed and supervised by our CEO and Founder Mr. Wael Jawhar.

- **Wael Jawhar (LCPA, CMA, DipIFR, ICVS, MBA)**

Wael, founder of BCA International, acquired his MBA from the Lebanese University; after that he went on to pursue an executive education course “Business Valuation” at Said business school, University of Oxford. Wael has a diploma in Financial Reporting from the ACCA, UK. He is an international certified valuation specialist (ICVS) and a Certified Management accountant (CMA). He is also a member of the Lebanese association for certified public accountants (LACPA). He started teaching at the university at the age of 26. He is well known for his remarkable ways and methods in delivering accounting, taxation, and finance training workshops.

In addition to being a leading trainer in the field of accounting and finance, Wael has more than fifteen years of local and international experience in accounting, taxation, finance, and audit services.



Date, Time, & Duration

Duration of this program is one month:

This Program is available in both Online & Physical Modes

Benefits

- Development in critical and practical skills with examples from real life cases
- Gain what worth at least two years of relevant experience
- Free support for 3 months (Upon availability)
- Priority in BCA's job offerings
- Version of accounting software for personal use
- Certificate of Completion

Investment amount (Fees)

- USD 150.

Who can attend?

- Fresh graduates in business majors
- Bookkeepers
- Accounting candidates who lack significant experience
- Finance candidates who lack significant experience

Questions & Answers

Registration:

For registration, kindly Call/Text us on 03/173337

Thank You!
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